DOUBLEDAY FIELD GAME APPLICATION - 2027

ALL APPLICATIONS MUST BE MAILED

This application is for **baseball/softball teams or groups** to play games on or otherwise make use of Doubleday Field.

PLEASE NOTE: THE VILLAGE BOARD OF TRUSTEES HAS RAISED *THE NON-REFUNDABLE APPLICATION FEE FOR INDIVIDUAL GAMES TO $75.00*

Organization Name: _____

Contact Person: _____

Address:_____

Home Phone:_____ Work Phone: _____

Cell Phone: _____ E-mail: _____

- **An approved application represents an agreement between the Village of Cooperstown and the applicant. By signing this application, you agree to all of its terms and conditions.**
- Questions may be directed to the Village Clerk's Office at mnye@cooperstownny.gov or 607-547-2411**.**
- Any violation of the terms set forth in this contract may result in immediate expulsion from Doubleday Field, forfeiture of field rental payment, liability for loss or damage to the Village caused by the violation, and denial of future permits for use of Doubleday Field.
- Only baseball/softball teams or groups may use this application to schedule a game. Use of Doubleday Field for any other activity is subject to approval by the Village of Cooperstown Board of Trustees. Details regarding a non-baseball/softball permit may be obtained from the Village Clerk's Office.
- The official Doubleday logo image/mark may only be used by agreement with the Village of Cooperstown and the payment of license fees.
- ***Submit the entire application, including the first and last pages, which contain terms of agreement.***
- Applications should be returned to Village of Cooperstown, Doubleday Field Scheduling, 22 Main Street, PO Box 346, Cooperstown, NY 13326.

Field Availability:

- Doubleday Field is available for rental from mid/late-April through Columbus Day weekend. Game times are 10 AM, 1:30 PM, and 5 PM. Each reservation is for a single game (7 or 9 innings) not to exceed 3 hours.
- Permits are non-transferable.
- The use of Fowler Pavilion locker rooms and restrooms is included in field rental fees. Locks are not provided. The Village of Cooperstown is not responsible for any lost or stolen items. Locker rooms must be vacated promptly after game play.

Payment:

- Payment shall be by check drawn on a U.S. bank or money order (U.S. bank or U.S./Canadian Postal Service) in U.S. funds payable to "Village of Cooperstown".
- Field use fees for teams scheduled to play in **April and May must be paid by April 1st**. Teams scheduled to play from **June through October must make payment by May 1st**.
- The team/organization booking Doubleday Field is responsible for sending one check from its organization for full payment to the Village of Cooperstown by the deadline stated on the application. The Village of Cooperstown will not accept multiple payments for a single rental.

Tournaments:

- Tournaments are defined as teams playing at least six games on consecutive days. No tournament may secure the field for more than five consecutive days.
- Tournaments playing seven inning games may schedule four games per day where games will be played back-to-back.
- Organizations seeking to hold more than five tournaments per season may do so only pursuant to a permit issued by the Village of Cooperstown Board of Trustees.
- ***A non-refundable deposit of five (5) percent of the total amount of all games requested must accompany all tournament applications.***
- The Village of Cooperstown does not furnish or schedule umpires!

Individual Games:

- Individual games are defined as teams playing fewer than six consecutive games.
- ***A $75 non-refundable application processing fee must accompany all individual game applications. This fee is in addition to, not part of, the field use fee.***
- The Village of Cooperstown does not supply, or schedule, umpires!

Scheduling:

- Applications will be processed by the clerk's office in the order they are received.
- Games will be scheduled and confirmations mailed only after receipt of a complete application and payment of permit fees for all games.

- Tournament applications for the following season will be mailed out by October 1 with preferred scheduling until November 15. Notice of approved field use permits will be issued in December.
- Individual applications for the following season will be mailed out by November 15. Notification of acceptance begins in early January.
- The Village of Cooperstown does not provide opponents, only field rental. Applicants must schedule their own opponent. Opponents do not need to supply a certificate of insurance or hold harmless agreement.
- The Village of Cooperstown Board of Trustees in consultation with the Doubleday Field Committee reserves the right to cancel reservations for any reason with at least 30 days' notice whenever possible.

Fees:

- **Single Games** (including doubleheaders)
    - $75 non-refundable application fee paid when applying for a game(s)
    - Regular Rate (Friday, Saturday, Sunday & Monday) $600 per game
    - Mid-week Rate (Tuesday, Wednesday & Thursday) & Post Labor Day $500 per game

- **Tournament Games**
    - 5% non-refundable deposit due with application
    - April through Labor Day Rate $650 per game
    - Post Labor Day Rate $500 per game

Required Paperwork:

- It is the responsibility of the applicant to complete and return all paperwork.
- The Village of Cooperstown is under no obligation to contact the applicant regarding incomplete paperwork.
- Failure to complete the required paperwork will result in cancellation without a refund
- Required paperwork includes:
    - A completed application
    - A Certificate of Insurance in the amounts of $2,000,000 General Aggregate, $1,000,000 Occurrence with the Village of Cooperstown listed as additionally insured, at least 30 days prior to their game. **There are no exceptions to the insurance requirement.**
    - A Hold Harmless Agreement for the benefit of the Village of Cooperstown. (See page 6)

Refunds:

- Applicants who cancel a scheduled time slot(s) ***with at least 60 days written notice*** will receive a ***refund of 90%*** of their field use fees for those time slot(s). No refund will be issued to teams that cancel with less than 60 days written notice, unless the field is re-rented for the same time slot(s); in that case, the Village will refund 90% of the field use fee.
- Should the Village find it necessary to cancel a game due to no fault of the renter a full refund will be issued.

- Rainouts are determined by the field manager in cooperation with the umpires. If a game is canceled prior to the completion of the fourth inning a refund will be given in part or in full based on the number of innings played. Rainouts after completion of the fourth inning will not be considered for refunds.
- Refunds are processed once a month and generally mailed the last week of the month following the cancellation.

Field Rules:

- Subletting of time slots is prohibited.
- Renters are advised that Doubleday Field is a regulation sized baseball field. No aspects of the field will be altered, including standard baselines of 90 feet, or pitching mound distance. Bases and home plate are provided.
- Only players and coaches are permitted on the field and in the dugouts. No parents, batboys, batgirls, scorekeepers, or photographers are permitted on the field.
- Each team shall have at least nine players.
- Players must be in uniform to take the field. Street clothes are not permitted.
- All persons from the offensive team must wear a helmet when on the field, including adult base coaches.
- Only one person is permitted on deck, in the batting circle. All other offensive players must be in the dugout. Base coaches must remain in the coach's box.
- Good sportsmanship is expected from all teams and coaches. Use of profanity, throwing of bats, helmets, and other equipment, argumentative behavior towards field personnel or umpires, or any other unsportsmanlike behavior is not permitted and may result in ejection from the field.
- The use of umpires is required for competitive games. Teams may bring their own umpires or contact local umpiring groups at their own expense. A list of local umpires is available on request. ***Please indicate your intention on Page 5 of this application.***
- Village of Cooperstown property is "drug free." The use of any drugs, alcohol, or tobacco products is prohibited.
- Due to the residential nature of the surrounding community, the use of amplified sound as well as the use of loud music is restricted. The use of the PA system at the field requires a permit and an additional $100 fee. This permit allows the singing/playing of the National Anthem and the announcement of the starting lineup. Play by play and other uses of the PA system are prohibited.
- In order to assist our staff in maintaining a clean, safe, and sanitary environment sunflower seeds and glass containers are not permitted on the field or in the dugouts.
- There is no concession stand at Doubleday Field and the selling of merchandise in the grandstand, on the field, or in the parking areas is not permitted. Teams may supply their own refreshments. Disposal containers are provided for cleanup.
- The Doubleday Field manager or designee determines cancellation due to weather, other related field conditions, and inappropriate or poor conduct.
- ***All teams, umpires, and spectators must comply with Village parking laws and must pay for parking.***
- Live streaming of games is allowed with the permission of the teams at play.
- The use of drones is not permitted without additional permitting.

Doubleday Field Use Request - 2027

Applicant: _____ Organization: _____

Name of Team: _____ Name of Opponent: _____

Age Level of Team Members: _____

We are requesting a (choose one): _____ Tournament _____ Individual game(s)

Number of Games Requested: _____

Number of games per day (Tournaments only): _____

Request Local Umpire List (circle one) **: YES - or - NO, we will bring our own umpires.**

In order of preference, indicate the date and time of the reservation request. Please be specific. Signify if multiple time slots during one day, or multiple dates in one week, are desired.

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Hold Harmless Agreement:

I (we) hereby indemnify the VILLAGE OF COOPERSTOWN against all loss, including costs and expenses, resulting from injury to person(s) or property(s) as a direct or indirect result of use of Doubleday Field in the VILLAGE OF COOPERSTOWN.

Organization:
_____

Team Name: _____Applicant Name: _____

Address:_____

_____

Email: _____

Signature: _____ Date: _____

Rental Agreement:

I _____ have read and understand the requirements of this application. I understand that this application is not a guarantee for field rental and that I must comply with the Village of Cooperstown's field rental policy. I am aware that the field is not to be sublet, and any money due should be paid ONLY to the Village of Cooperstown. The applicant must be present for all games reserved in their name. I agree to adhere to all Village ordinances. Failure to follow Village rental policy will result in cancellation with no refund and no rental option in the future.

_____
Applicant's Signature Date